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**AGENDA FOR THE HEALTH AND CARE SCRUTINY COMMITTEE**

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A meeting of the Health and Care Scrutiny Committee will be held in Committee Room 4, Town Hall, Upper Street, N1 2UD on, **30 July 2014 at 7.30 pm.**

**John Lynch**  
**Head of Democratic Services**

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Despatched : 23 July 2014

Membership

**Councillors:**

Councillor Raphael Andrews  
Councillor Jilani Chowdhury  
Councillor Osh Gantly  
Councillor Mouna Hamitouche MBE  
Councillor Gary Heather  
Councillor Jean Roger Kaseki (Vice-Chair)  
Councillor Martin Klute (Chair)  
Councillor Kaya Makarau-Schwartz

**Co-opted Member:**

Bob Dowd, Islington Healthwatch

Substitute Members

**Substitutes:**

Councillor Alice Donovan  
Councillor Tim Nicholls  
Councillor Nurullah Turan  
Vacancy  
Vacancy

**Substitutes:**

Olav Ernstzen, Islington Healthwatch  
Phillip Watson, Islington Healthwatch

**Quorum: is 3 Councillors**

**A. Formal Matters**

**Page**

1. Introductions
2. Apologies for Absence
3. Declaration of Substitute Members
4. Declarations of Interest

If you have a **Disclosable Pecuniary Interest\*** in an item of business:

- if it is not yet on the council's register, you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak or vote on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

**\*(a)Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.

**(b)Sponsorship** - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.

**(c)Contracts** - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.

**(d)Land** - Any beneficial interest in land which is within the council's area.

**(e)Licences-** Any licence to occupy land in the council's area for a month or longer.

**(f)Corporate tenancies** - Any tenancy between the council and a body in which you or your partner have a beneficial interest.

**(g)Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to **all** members present at the meeting.

5. Order of business
6. Confirmation of minutes of the previous meeting

1 - 6

7. Chair's Report

*The Chair will update the Committee on recent events.*

8. Health and Wellbeing Board Update

**B. Items for Decision/Discussion**

**Page**

1. Social Distress

*Impact of the welfare reforms on mental health (particularly inpatient admissions) -  
Presentation by Wendy Wallace, Chief Executive at Camden & Islington NHS  
Foundation Trust*

2. Presentation from Islington Clinical Commissioning Group

3. Short Breaks for Children's Carers

7 - 16

4. Membership, Terms of Reference and Dates of Meetings

17 - 22

5. Work Programme 2014/15 and Prioritisation of Scrutiny Topics

23 - 24

**C. Urgent Non-exempt Matters**

Any non-exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

**D. Exclusion of Press and Public**

To consider whether, in view of the nature of the remaining items on the agenda, any of them are likely to involve the disclosure of exempt or confidential information within the terms of Schedule 12A of the Local Government Act 1972 and, if so, whether to exclude the press and public during discussion thereof.

**E. Urgent Exempt Matters**

Any exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

**F. Any other business**

**Page**

The next meeting of the Health and Care Scrutiny Committee will be on 16 September 2014  
**Please note all committee agendas, reports and minutes are available on the council's  
website:**

[www.democracy.islington.gov.uk](http://www.democracy.islington.gov.uk)

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LONDON BOROUGH OF ISLINGTON

HEALTH SCRUTINY COMMITTEE – 18 MARCH 2014

Minutes of the meeting of Health Scrutiny Committee held at the Town Hall, Upper Street, N1 2UD on Tuesday 18 March 2014 at 7:30pm

**Present:**           **Councillors:**           Martin Klute, Jean-Roger Kaseki, Rhiannon Davis and Kaya Makarau Schwartz. Raphael Andrews also attended as a substitute for Jilani Chowdhury.

**Co-opted Member:**   Bob Dowd - Islington Healthwatch

**Other attendees:**       Councillor Janet Burgess, Executive Member for Health and Wellbeing  
Dr Jonathan Fielden, Medical Director, University College London Hospitals (UCLH)  
Tim Fry, Project Director, Moorfields Hospital  
Simon Galczynski, Service Director, Adult Social Care

**Councillor Martin Klute in the Chair**

**539    INTRODUCTIONS (Item A1)**

Councillor Klute welcomed the meeting attendees. The members of the committee and the clerk introduced themselves.

**540    APOLOGIES FOR ABSENCE (Item A2)**

Apologies for absence were received from Councillors Chowdhury and Spall.

**541    DECLARATIONS OF SUBSTITUTE MEMBERS (Item A3)**

Councillor Andrews for Councillor Chowdhury.

**542    DECLARATIONS OF INTEREST (Item A4)**

None.

**543    ORDER OF BUSINESS**

The order of business was not changed.

**544    CONFIRMATION OF THE MINUTES OF THE MEETING OF THE HEALTH SCRUTINY COMMITTEE HELD ON 25 FEBRUARY 2014 (Item A6)**

Councillor Jean-Roger Kaseki had also sent apologies for this meeting. The minutes were otherwise agreed.

**545    CHAIR'S REPORT (Item A7)**

The Chair reported that Dr Yi Mien Koh, Chief Executive of the Whittington Hospital NHS Trust, had today announced she is stepping down at the end of March, with no post to go to, reportedly stating that she had taken the hospital "as far as she can".

The Chair reported that he had presented the draft recommendations arising from the scrutiny

into GP Appointments to the Health and Wellbeing Board on 12 March. The presentation was well received and there was an interesting discussion about the extent of the GPs role in administrative tasks such as housing applications and school pupil's sickness absence etc.

Finally, the Chair advised the Committee of a new ICCG campaign to help people make more informed choices about the type of treatment they require and where to go. The Chair advised that the leaflet, which may have been on the back of the draft recommendations from the GP Appointments scrutiny, was very clear, well presented and a welcome initiative.

**546 HEALTH AND WELLBEING BOARD UPDATE (Item A8)**

Councillor Janet Burgess thanked the Chair for attending Health and Wellbeing Board and agreed the discussion about the GP's role was interesting, especially in relation to school absence, as high non-attendance in the borough meant any measure which helped address this was also a priority. Councillor Burgess advised that the meeting also considered the ICCG Commissioning Strategy and the Annual Public Health Report, which is an excellent document that will be circulated to Health Scrutiny Committee Members when the final version is available. Councillor Burgess advised that the meeting also considered the possible impact of the Care Bill on the Council, revitalising work on smoking cessation and signed off the bid for Better Care Plan funding, which is funding to help improve integration between social care and health services.

**RESOLVED:**

Hard copies of the Annual Public Health Report to be sent to members of the Health Scrutiny Committee when available.

**547 UCLH – CQC REPORT UPDATE ON A&E SERVICES (Item B1)**

Dr Jonathan Fielden, UCLH Medical Director advised that of the five areas the CQC inspected there were a lot of positive comments, however it was very explicit regarding areas that need improvement. Although judged excellent in many areas, those areas that did need improvement prevented the hospitals being rated excellent overall and following the inspection the CQC advised UCLH of four compliance actions:

- Improving the A&E environment
- Improvement in relation to patient assessments and treatment records on acute medical wards
- Improvements in relation to the security of patient records on acute medical wards
- Improvements to ensure the WHO safety checklist is completed fully for 100% of patients undergoing a surgical procedure.

Dr Fielden advised that in response to ever rising demand in A&E, UCLH already had plans to redevelop the Emergency Department as part of a £12M project, which will be complete in 2016. However, the CQC's compliance action required an immediate response and this has now been completed. As an interim measure, the clinical research facility has been relocated and the space has been incorporated in the Emergency Department, creating an additional 9 cubicles. A separate paediatric triage area will also be open by the end of March.

Dr Fielden also advised that the remaining three compliance actions have also been addressed; there is a culture change programme underway to ensure that staff always put notes away, a 24 hour rapid cleaning service has been arranged in critical care to reduce the delay between patients, they now have full compliance with the WHO checklist and are now at 87% compliance on DNR form completion. This is now being audited daily and UCLH are developing an education programme to help staff discuss these with patients and their families.

Dr Fielden also advised that the UCLH has a similar initiative to the new ICCG leaflet and uses signs outside the hospital to try encourage people to consider if they need to attend A&E or

could receive appropriate treatment elsewhere and that they are currently translating information leaflets into other commonly spoken languages.

The members of the committee asked a number of questions, including how UCLH gathered patient feedback. Dr Fielden advised that the hospital currently relies upon friends and family completing paper assessment forms, but is looking at ways of gathering the information electronically, particularly as this will remove any language barriers created by the current form.

**RESOLVED:**

That Dr Fielden be thanked for the presentation and was invited to attend Health Scrutiny Committee in a year's time to provide an update on the improvements to the hospitals.

**548 MOORFIELDS HOSPITAL PROPOSED RELOCATION (Item B2)**

The Chair advised the although it is the view of the Committee that, due to the large patient catchment area, the proposed move to St Pancras does not constitute a substantial variation in service and does not require a JHOSC consultation, the Leader of the Council, Councillor Richard Watts, has now sent a formal response to the Chief Executive of Moorfields. The response notes the importance of the hospital to the local economy and the planning requirements that must be met before the site can be disposed of and urges Moorfields to reconsider relocation, suggesting that through a phased redevelopment, the existing site could still meet the hospital's needs.

Tim Fry, Project Director, confirmed that he had seen the letter and advised that Moorfields' original intention had been to redevelop the existing site and that this plan was only set aside after it became clear that the site could not meet their future needs. The hospital needs to respond to growing demand from a national catchment area and needs a larger site with more accessible transport connections. Patient feedback has shown that accessibility is an issue; Old Street does not have good links with the national transport network and particularly for some Moorfields patients, the lack of a lift at the station is a considerable issue. Moorfields have been in discussions with Transport for London over many years and they have no plans to make Old Street step free access. In contrast the St Pancras site is very close to Kings Cross, St Pancras and Euston national rail and London Underground stations all of which are accessible.

In addition to improved transport connections and accessibility, the St Pancras site offers Moorfields the opportunity to co-locate with the Institute of Ophthalmology to create a hub of research and medical facilities where scientists and medical practitioners can freely exchange ideas. It also offers the opportunity to design flexible a building which will be able to adapt to changes in technology and which will be built to meet patient's needs; form will follow function.

In answer to questions from the members of the committee Tim Fry advised that the hospital was aiming to open the new facility in St Pancras in 2020 and they have estimated that to redevelop the existing site would take a further four years. Tim Fry did however confirm that Moorfields are looking at retaining a presence in the Children's Centre Building on Peerless Street. Tim Fry agreed to send a copy of the consultation outcomes to the members of the committee.

**RESOLVED:**

That Tim Fry be thanked for updating the meeting.

**549 CARERS (Item B3)**

Simon Galczynski advised that this report back follows the report to Health Scrutiny Committee in July 2013 on changes to the respite service for people with learning difficulties and carers. Increased demand and changes in social care law meant it was necessary to look at new ways to offer respite and people can now choose from a wider range of services and can opt to use a

## Health Scrutiny Committee – 18 March 2014

personal budget. Although there were concerns that the changes would mean an increase in costs for many carers, only four people are paying more. The creation of additional supported living accommodation in the borough has reduced some of the impacts of the changes.

The main changes to the service have been:

- A new day resource for people with learning disabilities, Spectrum, opened in December 2013.
- Evening and weekend breaks and holiday activity breaks are now available for people with learning difficulties, in addition to overnight stays.
- There has been a reduction in the number of nights respite available to individuals, to ensure that the service is more fairly distributed and more people have access to respite.
- There is a wider range of choice for overnight stays for people with learning difficulties, including King Henry's Walk.
- A short breaks service will be launched at the end of March 2014.
- Active promotion of the Carers Hub, which has led to an increase in uptake of the advice and support services it offers.
- Clearer advice regarding how direct payments may be spent, giving carers greater flexibility.

Simon advised that the respite offer is comprehensive and growing, but more work needs to be done to inform carers about the support available and they will use Carers week in June to promote awareness.

Bob Dowd advised some carers found the financial assessment very bureaucratic and asked if it could be made simpler. The Chair noted that one of the outcomes from the original scrutiny was that the council should make it easier for carers to access support and it was disappointing that the financial assessment was still a barrier. Councillor Burgess advised that the issue would be followed up.

The issue of Short Breaks for Children's Carers was raised, but is not covered in this report because it is delivered by Children's Services.

### **RESOLVED:**

- a) The report was noted.
- b) Simon Galczynski to follow up making the financial assessment simpler for carers.
- c) An update on the impact of changes to the provision of Short Breaks for Children's Carers to come to the meeting on 8 July.

### **550 WORK PROGRAMME 2013/14 (Item B5)**

The work programme was reviewed.

### **RESOLVED:**

That the meeting on 29 April be cancelled.

That the following items be scheduled for the meeting on 8 July:

- Changing Outcomes – Camden and Islington Mental Health Trust
- "Social Distress" in Camden and Islington (Wendy Wallace)
- ICCG: Improving access to GPs – outcome of pilot studies
- Update report Short Breaks for Children's Carers

The Chair is to confirm if the item on Transforming Primary Care is still required following a presentation by NHS England to the JHOSC on 28 March.

### **551 URGENT NON-EXEMPT MATTERS (Item B6)**

There were no urgent non-exempt matters.



**552 URGENT EXEMPT MATTERS (Item B7)**

There were no urgent exempt matters.

**553 ANY OTHER BUSINESS**

Councillor Burgess invited the members of the committee to attend The Islington Faiths Forum conference on mental health and poverty, which is being held in the Town Hall on Wednesday 26 March and to a public meeting about the NHS at the Italian Trade Union Centre on Thursday.

The meeting closed at 9:20 pm.

**CHAIR**

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# Short Break Statement 2014

## Islington's short break offer for disabled children, young people and their families

### The term 'short breaks' describes a range of services that:

- enable disabled children and young people to take part in enjoyable activities that will have a positive effect on their health and wellbeing
- support the families of disabled children by giving them a break from their caring responsibilities

Islington has a duty to provide access to short break services for all disabled children and young people aged 0- 18.

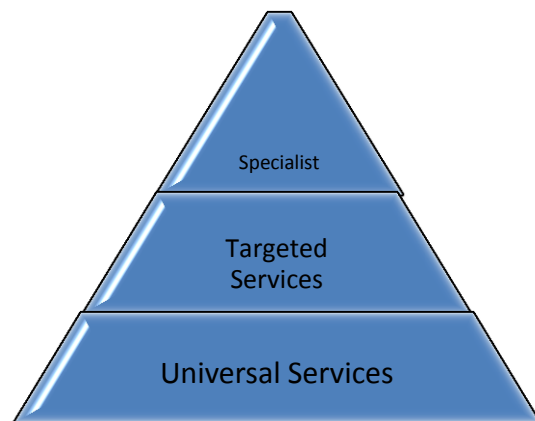
This statement covers the period April 2014 – March 2015 and explains:

1. The range of services on offer
2. Who is eligible for services
3. How to access services
4. How we develop short breaks
5. How you can shape short breaks

Each year we review the short breaks statement. The next statement will be out in January 2015. This information is available in other formats and languages on request.

### How these services are organised

There are different levels of short break to meet the different needs of disabled children, young people and their families.



**Universal services:** are suitable for disabled children with lower level needs

**Targeted services:** are aimed at disabled children assessed as having severe and complex needs that cannot be met through universal services alone

**Specialist services:** are for disabled children and families assessed as having the highest level of needs.

# Universal Short Break Services

There are around 1400 children and young people with disabilities in Islington. The majority will be able to get a short break by using universal services.

Universal services include:

- Early years settings providing education and childcare
- Play services and adventure playgrounds
- After-school clubs and other out of school activities
- Sports and leisure services
- Youth services

More information on universal services, including opening times and contact details, is available from the Family Information Service.

## Eligibility

Universal services aim to be inclusive and open to disabled people wherever possible.

Families and young people can contact the service providers directly and discuss:

- what is on offer
- any eligibility criteria
- the needs they can cater for
- the availability of spaces
- any fees

Services may charge and this will need to be paid by the family. A subsidy may be available for families on low incomes.

## Access by disabled children and young people

Service providers have a duty to make reasonable adjustments and not to treat a disabled person less favourably.

Islington has provided funding, training and advice to many providers of childcare, play, youth and leisure services to help ensure that the needs of disabled children can be met.

However, not all universal services will be suitable for everyone. The facilities available and the levels of staff experience and training will vary from place to place. It is advisable to contact the provider to discuss your needs and what they can offer.

## Entitlement

Disabled children in Islington are entitled to a minimum amount or 'basic offer' of services.

For 2-5 year olds the basic offer is 1.5 hours\* per week, up to a maximum of 78 hours for 1 year.

For 5-18 year olds the basic offer is for 3 hours\* per week, up to a maximum of 156 hours for 1 year.

\*The number of hours offered may go up or down depending upon levels of funding available, levels of demand and the capacity of the services.

Family Information Service  
Islington Council  
222 Upper Street  
London N1 1XR

T: 020 7527 5959  
E: [fis@islington.gov.uk](mailto:fis@islington.gov.uk)

[www.islington.gov.uk/fis](http://www.islington.gov.uk/fis)

# Targeted Short Break Services

Targeted services enable disabled children and young people with severe or complex needs to get short breaks.

There are about 360 disabled children and young people in Islington who are assessed as needing targeted short break services.

Targeted short break services include:

- holiday time nursery places for children who attend a nursery during term time
- one-to-one support to access activities of the family's choice
- after-school, weekend or holiday-time play and youth activities that include transport
- a sitting service in the child's own home
- other short breaks funded by a short breaks direct payment\*\*

*\*\*There is a support service for families wanting to access short breaks through direct payments. They can be contacted on 0207 527 7263.*

You can see more details of the current range of targeted short breaks on the Islington Council website or on request from the Short Breaks Team.

[www.islington.gov.uk/shortbreaks](http://www.islington.gov.uk/shortbreaks)

## Eligibility

Access to targeted short breaks services is by assessment. Those already assessed as eligible include:

- children aged 2-5 assessed by a multi-agency team as having severe and complex needs and needing targeted short breaks
- children and young people between five and 18 years who have a statement of SEN with provision at band 6 or above
- other disabled children and young people who have been assessed in the past 12 months as needing targeted short breaks.

You can find out if you are already on the list of eligible families by contacting the Short Breaks Team.

Children and young people who cannot access universal services and are not already assessed as eligible for targeted short breaks can request an assessment for targeted short break services.

A professional working with the family can do the first stage of this assessment using a CAF. The assessment should include:

- the needs of the child
- the needs of the wider family
- evidence from professionals
- evidence of universal services used
- suggestions for how to meet the identified needs

The assessment will be considered by the Disabled Children's Resources Panel. The panel meet weekly.

## Entitlement to targeted short breaks

We make a basic offer of short breaks to all those assessed as requiring targeted short break services. Families have a choice about when they use these hours and what services they want to use.

### 2-5 year olds

The basic offer is 1.5 hours\* per week, up to a maximum of 78 hours for 1 year.

This could provide access to 14 days of short breaks during the year. E.g. Holiday periods - 10 days Summer, 2 days Easter, 2 days Christmas.

### 5-18 year olds

The basic offer is for 3 hours\* per week, up to a maximum of 156 hours for 1 year.

This could provide access to around 28 days of short breaks during the year. E.g. 20 days summer, 4 days Easter, 2 days Christmas, 6 days for half terms (Feb, Oct, June).

Further examples of how the hours can be used are available from the Short Breaks Team.

\*The number of hours offered may go up or down depending upon levels of funding available, levels of demand and the capacity of the services.

### 18 - 25 years

Many short break services are organised so that people can continue attending past their 18<sup>th</sup> birthday using their own money or funding given as a result of an assessment by Adult Social Care.

## Support above the basic offer

Families requiring more than the basic offer for their age group will require a Social Work assessment for specialist services.

Please contact the Short Breaks Team or the Disabled Children's Team to discuss this process.

## Getting detailed information about targeted short break services

In February 2014 all eligible families will be sent information about the targeted short breaks on offer and how to access them.

Families can also contact the Short Breaks Team directly to discuss anything to do with short break services.

We will also provide information about these services through:

- The Council's website
- Centre 404 newsletters
- Parents forums
- Updates by email or post
- Service provider websites
- Over the phone

### Short Breaks Team

Islington Council  
222 Upper Street  
London N1 1XR

T: 020 7527 8611

E: [short.breaks@islington.gov.uk](mailto:short.breaks@islington.gov.uk)

[www.islington.gov.uk/shortbreaks](http://www.islington.gov.uk/shortbreaks)

# Specialist Short Break Services

Specialist short breaks are for disabled children and families assessed as having the highest level of needs.

There are about 170 disabled children and young people who are assessed as needing specialist short break services.

Specialist short breaks are delivered via a personal budget that can be used to:

- employ a support worker to help in the home
- support to access activities in the community
- buy places at targeted short breaks
- purchase specialist equipment
- services outside Islington

Some families may also be able to access highly specialist provision such as:

- Overnight stays at the home of an approved carer, called Family Based Short Breaks
- Services provided by Lough Road Centre for disabled children

## Eligibility

An assessment for a personal budget needs to be done by a Social Worker from the Disabled Children's Team. Families and professionals can make referrals to the Team directly by phone or email.

When looking at your needs the Social Worker will assess your needs and the

whole range of support available to you including, informal networks such as friends and family and the local community.

If the need for additional support is identified by the assessment, a worker will support you to write a Support Plan.

## Personal budgets

Once a Support Plan has been agreed, you can choose to get a personal budget in several different ways:

- Direct Services – paid to service providers directly on your behalf
- A Direct Payment – paid into your bank account (this needs to be a separate account for this money).
- A mixture of the above
- A managed account – paid to a third party who can help manage it for you.

A personal budget is usually agreed for 12 months and is then reviewed.

## Support for Personal Budgets

There is a support service for families using personal budgets and direct payments. They can support and advise on the recruitment and management of support workers and what to look for when choosing service providers. They can be contacted on 0207 527 7263.

**The Disabled Children's Team**  
Northern Health Centre  
580 Holloway Road  
London. N7 6LB

T: 020 7527 3366  
E: disabledchildren.team@islington.gov.uk  
[www.islington.gov.uk/disabledchildren](http://www.islington.gov.uk/disabledchildren)

# Shaping Short Break Services

Our Short Breaks offer has been developed in response to feedback from children, young people, families and professionals.

In the past 5 years feedback has been actively sought by:

- talking to children and young people at short break activities, school councils and focus groups
- talking with parents and carers on the phone, via email, at parents evening, coffee mornings, forum meetings and focus groups
- talking with professionals from Health, Social Care, Education and the Voluntary Sector
- asking families comments about the services by phone, in person and using feedback forms
- monitoring the demand for different services

Young people and parents have also been involved in commissioning, writing publicity and decisions about funding.

We work closely with Centre 404 to support parents and carers in shaping short break services in Islington.

Centre 404 Parent / Carer Information and Support Service

T: 0207 697 1325

E: [family@centre404.co.uk](mailto:family@centre404.co.uk)

[www.centre404.org.uk](http://www.centre404.org.uk)

## Recent changes to short breaks

In the last 2 years we have made the following changes in response to what people have told us:

- planning short break services further in advance
- improvements to facilities and equipment
- disability awareness training for staff at universal services
- specialist training for staff at targeted and specialist services
- redesigned targeted short break activities to meet changing needs
- redesigning the short breaks statement to make the different levels of service clearer
- making it easier to get an assessment for short breaks
- developing ways to measure the difference that short breaks makes
- changing the basic offer of targeted short breaks for under 5s.

## Priorities for developing short breaks:

1. Increasing the number of disabled children getting short breaks
2. Improving access to short breaks within universal services
3. Reducing the cost of short breaks
4. Producing clearer information on targeted short breaks
5. Adapting short breaks to work with personal budgets and the proposed changes.

**'We welcome your feedback by phone, email or letter at any time.'**



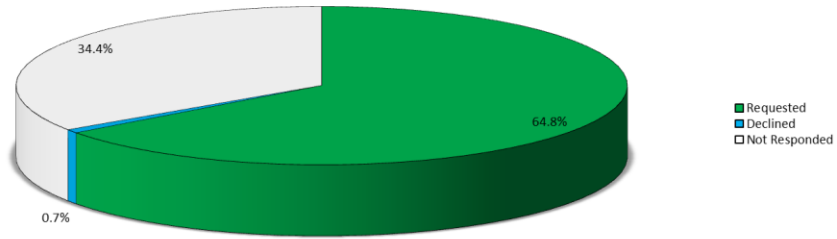
**SCORECARD - Short Breaks 1 April 2013 – 31 March 2014**

| Service Specification / organisational aims                                                                                                                                                                                                                                                                                                                                               | How much did we do?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | How well did we do?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Outcomes for the service:</p> <p>Disabled children and young people are able to safely take part in a leisure time activity of their choice.</p> <p>Improved health and wellbeing for parents and carers who look after children and young people with severe and complex disabilities.</p> <p>Short Breaks activities contribute to better outcomes for the child or young person</p> | <p><b>Eligibility</b><br/>Reduction from 552 to 537 following eligibility checks.<br/>Male 395 Female 142</p> <p><b>Participation – actual (% of cohort)</b><br/>Self referrals consistent with previous year - 350 (65%)<br/>Male - 270 (68%) Female - 78 (55%)<br/>0-5 years – 92 (60%)<br/>6- 8 years- 80 (70%)<br/>9-11 years– 60 (63%)<br/>12-14 years– 50 (70%)<br/>15-19 years- 68 (65%)</p> <p><b>Activities – number of sessions</b><br/>After school / evening – 2,445 sessions<br/>Weekend – 1,465 sessions<br/>Holiday time schemes – 3,299 sessions<br/>Residential trips – (3 canal boat / 4 camping)<br/>1:1 Link In/ Sitting – 997 hours<br/>Short Breaks Cash Alternatives – 75 CYP<br/>Family Based Short Breaks – 9 children with 9 carers</p> <p><b>Finance</b><br/>Budget = £935,131.82<br/>Expenditure = £923,363.70 (£2,638.18 per user)</p> | <p><b>Commissioning</b></p> <ul style="list-style-type: none"> <li>• Retendering of 1:1 Short Breaks Outreach Service started. Tender to be advertised in May 2014. Contract to start October 2014</li> <li>• 3 Providers Forum meetings held (June, Sept, January)</li> <li>• 100% contract reviews completed</li> <li>• Contracts varied to reflect levels of demand</li> </ul> <p><b>Staffing</b></p> <ul style="list-style-type: none"> <li>• Central staffing reduced from 2 to 1.5 FTE</li> <li>• Range of training taken up by frontline staff</li> <li>• Significant staff turnover within Camden Society.</li> </ul> <p><b>Complaints – None.</b></p> <ul style="list-style-type: none"> <li>• Issues regarding poor communication, lost property and transport times. Dealt with.</li> </ul> <p><b>Safeguarding – 2 safeguarding incidents.</b></p> <ul style="list-style-type: none"> <li>• Haywards, Action for Children. Investigated and action taken.</li> <li>• All providers have safeguarding action plans</li> </ul> <p><b>Partnership working</b></p> <ul style="list-style-type: none"> <li>• Residential short breaks review</li> <li>• Increased work on personalisation</li> </ul> |
| <b>Did we make a difference? Is anyone better off?</b>                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <ul style="list-style-type: none"> <li>• Case studies completed by providers as part of contract reviews</li> <li>• Service user feedback indicates that service outcomes are being met.</li> </ul>                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

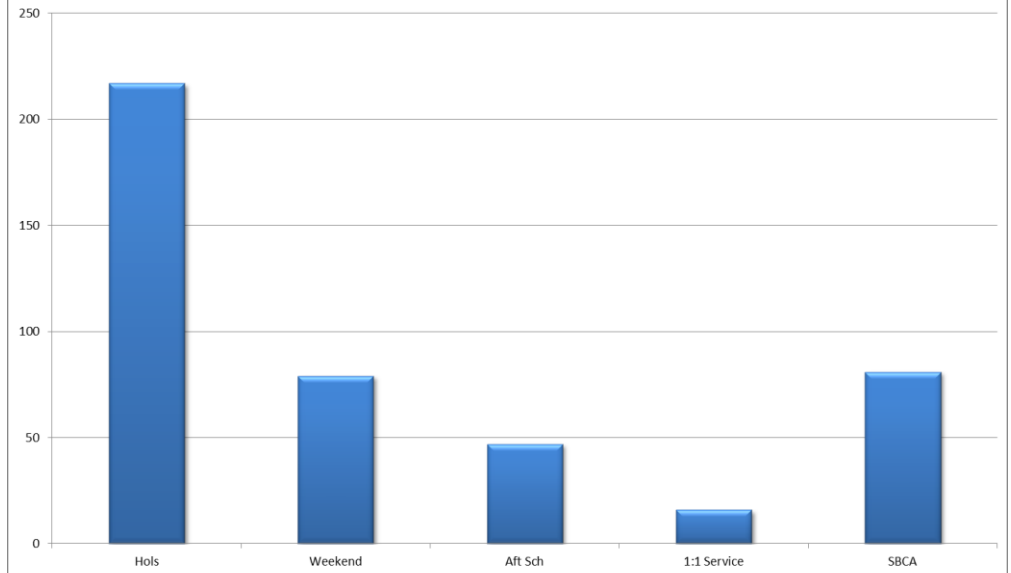
**Cost of Short Break Activities by Provider**

| <b>Organisation</b>                                             | <b>Holiday Activities</b> | <b>After School Activities</b> | <b>Weekend Activities</b> | <b>Type of contract</b>    | <b>SB contribution to service costs</b> | <b>Notes</b>                         |
|-----------------------------------------------------------------|---------------------------|--------------------------------|---------------------------|----------------------------|-----------------------------------------|--------------------------------------|
| Action For Children                                             | 2-19 year olds            |                                | 2-19 year olds            | Flexible block             | £260,136.08                             |                                      |
| Action for Kids                                                 | 14-19 year olds           |                                |                           | Flexible block             | £7,901.80                               |                                      |
| Centre 404                                                      | 8-19 year olds            | 8-19 year olds                 | 11-19 year olds           | Flexible block             | £45,594.78                              |                                      |
| KIDS (Haywards)                                                 | 5-14 year olds            | 5-19 year olds                 | 5-19 year olds            | Flexible block             | £115,816.24                             |                                      |
| Palace For All                                                  | 2-8 year olds             |                                |                           | Flexible block             | £66,875.00                              |                                      |
| Richard Cloudesley School                                       | 2-19 year olds            |                                | 2-19 year olds            | Flexible block             | £83,573.00                              |                                      |
| The Camden Society                                              | 11-19 year olds           |                                |                           | Flexible block             | £8,531.60                               | After school activities stopped      |
| The Markfield Project                                           | 5-19 year olds            |                                |                           | Flexible block             | £399.25                                 |                                      |
| The Bridge School                                               | 11-19 year olds           | 11-19 year olds                |                           | Spot purchased             | £37,247.82                              |                                      |
| 1:1 Outreach Services                                           | 0-19                      | 0-19                           | 0-19                      | Spot purchased             | £18,631.88                              |                                      |
| Family Based Short Breaks                                       | 2-14                      | 2-14                           | 2-14                      | SLA                        | £70,000                                 |                                      |
| Other 1:1 support                                               | 0-19                      | 0-19                           | 0-19                      | Spot purchased             | £13,110.70                              | e.g. Nursery, Transport              |
| SB Cash Alternative (direct payments and mini personal budgets) | 0-19                      | 0-19                           | 0-19                      | Families contract directly | £120,000                                | Administered by Personalisation Team |

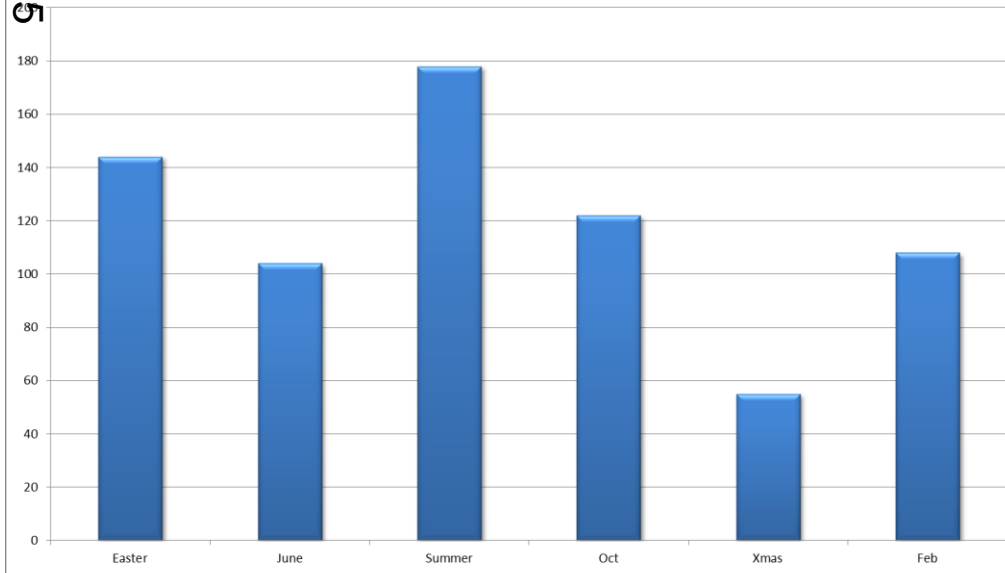
**Response**



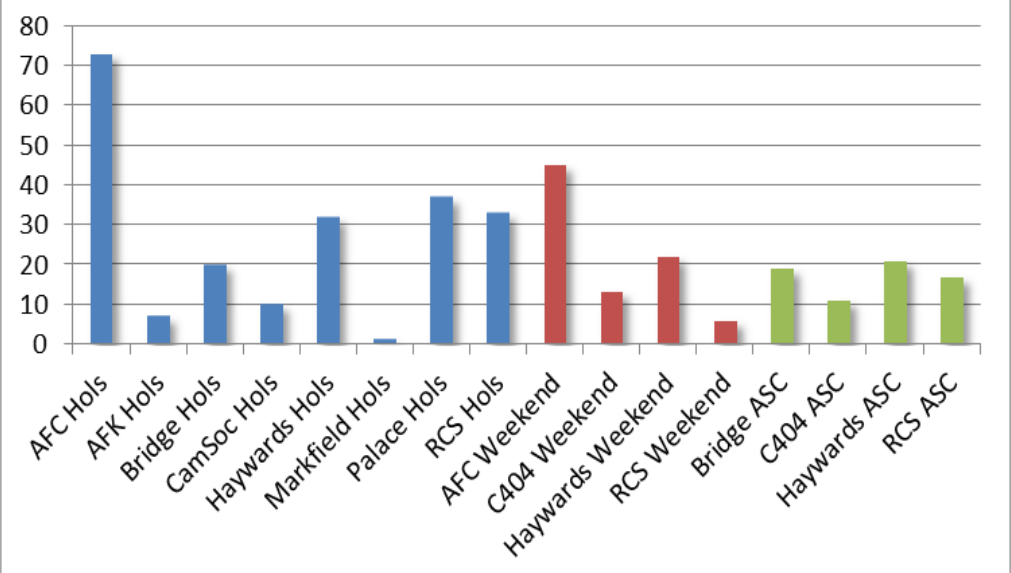
**Request Breakdown**



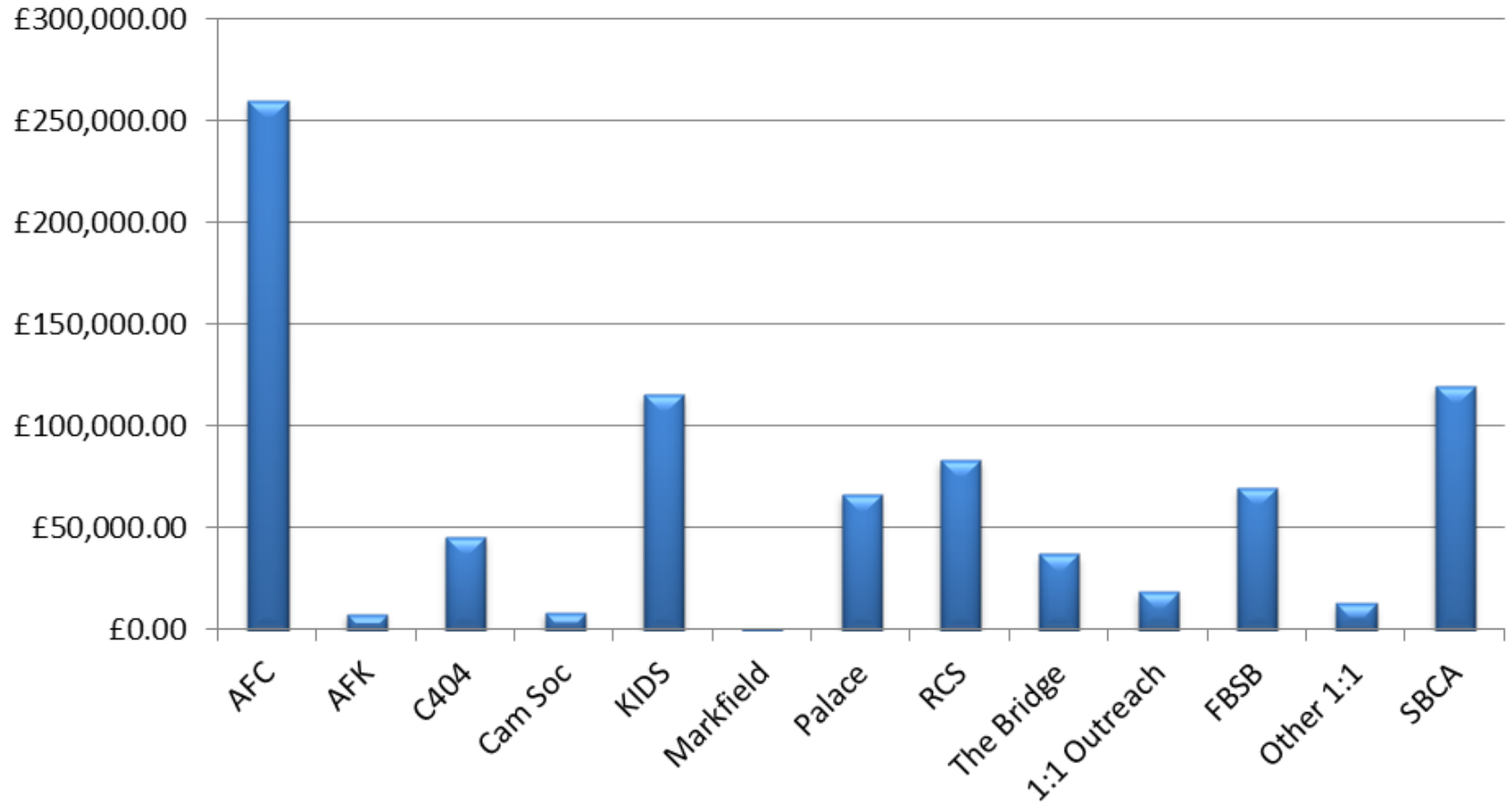
**Holiday by type**



**Requests by provider**



Cost by provider





Report of: Corporate Director - Resources

| Meeting of                         | Date         | Ward(s) |
|------------------------------------|--------------|---------|
| Health and Care Scrutiny Committee | 30 July 2014 | All     |

|                       |  |            |
|-----------------------|--|------------|
| Delete as appropriate |  | Non-exempt |
|-----------------------|--|------------|

## **SUBJECT: HEALTH AND CARE SCRUTINY COMMITTEE - MEMBERSHIP, TERMS OF REFERENCE AND DATES OF MEETINGS**

### **1. Synopsis**

- 1.1 The Committee is asked, to note the Committee's terms of reference and their meeting and working arrangements.
- 1.2 Scrutiny Committees carry out reviews of the council's policies, performance and practice and look at how external organisations conduct their business to ensure local, accountable and transparent decision making and shape future policy and practice.

### **2. Recommendations**

- 2.1. To note dates of meetings of the Health and Care Scrutiny Committee for the municipal year 2014/15, the membership appointed by Council on 12 June 2014 and the terms of reference, as set out at Appendix A.

### **3. Background**

- 3.1. The Health and Care Scrutiny Committee is established under the terms of the constitution of the London Borough of Islington. A copy of the current terms of reference is attached at Appendix A.

- 3.2. The membership of the Health and Care Scrutiny Committee is attached at Appendix A. The quorum is four councillors.
- 3.3. In addition to carrying out health related scrutiny reviews, the Committee invites local NHS trusts and health providers to the Committee to discuss their performance. This enables an ongoing dialogue to take place to enable the Committee to gain a better understanding of health service matters and to question the trusts on areas of concern throughout the year.
- 3.4. The following dates have been agreed for the remainder of this municipal year:

30 July 2014  
16 September 2014  
21 October 2014  
18 November 2014  
13 January 2015  
10 February 2015  
17 March 2015  
19 May 2015  
16 June 2015

## **4. Implications**

### **4.1. Financial implications**

The Director of Finance and Resources confirms that costs associated with the Review Committees have been budgeted for in the 2014/15 budget.

### **4.2. Legal Implications**

The Council appoints Scrutiny Committees to discharge functions conferred by section 21 of the Local Government Act 2000.

### **4.3. Resident Impact Assessment**

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

### **4.4. Environmental Implications**

The environmental impacts have been considered and it was identified that the proposals in this report would have no adverse impacts on the following:

- Energy use and carbon emissions
- Use of natural resources
- Travel and transportation
- Waste and recycling
- Climate change adaptation
- Biodiversity
- Pollution.

## 5. Conclusion and reasons for recommendations

The Committee are asked to note their terms of reference and working arrangements.

### Background papers:

The Council's constitution  
Programme of Meetings

Final Report Clearance

### Signed by

.....  
.....  
Assistant Chief Executive (Governance and HR)

.....  
Date

### Received by

.....  
Head of Democratic Services

.....  
Date

Report author: Rachel Stern

Tel: 020 7527 3308

Fax: 020 7527 3256

E-mail: [rachel.stern@islington.gov.uk](mailto:rachel.stern@islington.gov.uk)

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## **HEALTH AND CARE SCRUTINY COMMITTEE**

(This Scrutiny Committee is responsible in accordance with regulation 28 of the Local Authority (Public Health, Health and Wellbeing and Health Scrutiny) Regulations 2013) for the Council's health scrutiny functions other than the power under regulation 23(9) to make referrals to the secretary of state

### **Composition**

Members of the Executive may not be members of the Scrutiny Committee.

Members of the Health and Wellbeing Board should not be appointed to this committee.

No member may be involved in scrutinising a decision which he/she has been directly involved.

The Scrutiny Committee shall be entitled to appoint a number of people as non-voting co-optees.

### **Quorum**

The quorum for a meeting of the committee shall be four members.

### **Terms of Reference**

1. To review the planning, provision and operation of health and care services in Islington area, invite reports from local health and care providers and request them to address the committee about their activities and performance
2. To respond to consultations by local health trusts and the Department of Health.
3. To consider whether changes proposed by local health trusts amount to a substantial variation or development.
4. To make reports and/or recommendations to a relevant NHS body or a relevant health service provider.
5. To recommend to the Council that a referral be made to the secretary of state under regulation 23(9) of the Local Authority (Public Health, Health and Wellbeing and Health Scrutiny) Regulations 2013.
6. To make reports and/or recommendations to the Council and/or the Executive on matters which affect the health and wellbeing of inhabitants of the area.
7. To carry out the functions of an overview and scrutiny committee in respect of matters relating to the Public Health Directorate or to Adult Social Services.
8. To undertake a scrutiny review, of its own choosing and any further reviews as directed by the Policy and Performance Scrutiny Committee and, consulting all relevant sections of the community, to make recommendations to the Executive thereon.
9. To carry out any review referred to it by the Policy and Performance Scrutiny Committee following consideration of a Councillor Call for Action referral.

## **MEMBERSHIP - Health Scrutiny Committee 2014/15**

### **Membership**

#### **Councillors:**

Councillor Martin Klute (Chair)  
Councillor Raphael Andrews  
Councillor Jilani Chowdhury  
Councillor Osh Gantly  
Councillor Mouna Hamitouche  
Councillor Gary Heather  
Councillor Jean-Roger Kaseki (Vice-Chair)  
Councillor Kaya Makarau Schwartz

#### **Substitutes:**

Councillor Alice Donovan  
Councillor Tim Nicholls  
Councillor Nurullah Turan  
Vacancy  
Vacancy  
Vacancy  
Vacancy  
Vacancy

#### **Co-opted Member:**

Bob Dowd – Healthwatch Islington

#### **Substitutes:**

Olav Ernstzen – Islington Healthwatch  
Phillip Watson – Islington Healthwatch

## HEALTH SCRUTINY COMMITTEE WORK PROGRAMME 2014-15

### **30 JULY 2014**

1. "Social distress" in Camden and Islington (Wendy Wallace) (impact of the benefit cuts/welfare reform)
2. Presentation from Islington Clinical Commissioning Group
3. Short Breaks for Children's Carers – for noting
4. Membership, Terms of Reference and Dates of Meetings
5. Work Programme 2014/15 and prioritisation of scrutiny topics

### **16 SEPTEMBER 2014**

1. Primary Care Co-Commissioning
2. NHS Trust – Quality account report 2014/15
3. Changing Outcomes – Camden and Islington Mental Health Trust
4. GP Appointments Scrutiny – Final Report
5. New topic – Presentation and SID
6. Work Programme 2014/15

### **21 OCTOBER 2014**

1. NHS Trust – Quality account report 2014/15
2. Drug and alcohol misuse – Annual Update
3. Islington Healthwatch Annual Report
4. New topic – Presentation and SID
5. New topic – Witness Evidence
6. Work Programme 2014/15

### **18 NOVEMBER 2014**

1. NHS Trust – Quality account report 2014/15
2. Annual Adults Safeguarding Report

3. New topic – Witness Evidence
4. Work Programme 2014/15

### **13 JANUARY 2015**

1. NHS Trust – Quality account report 2014/15
2. New topic - Draft Recommendations
3. New topic - Witness Evidence
4. Work Programme 2014/15

### **10 FEBRUARY 2015**

1. NHS Trust – Quality account report 2014/15
2. New topic - Draft Recommendations
3. New topic – Final Report
4. New topic - Witness Evidence
5. Work Programme 2014/15

### **17 MARCH 2015**

1. NHS Trust – Quality account report 2014/15
2. New topic – Final Report
3. Work Programme 2014/15

### **19 MAY 2015**

1. Membership, Terms of Reference and Dates of Meetings
2. Child Protection in Islington – Annual Update
3. Work Programme 2014/15 and prioritisation of scrutiny topics

**FUTURE ITEMS:**  
TBC